



# dravet CANADA

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## ANNUAL GENERAL MEETING - LET YOUR VOICE BE HEARD ALL FAMILY AND FRIENDS ARE WELCOME TO ATTEND - Please Share

Date: Saturday, June 24, 2017

Time: 11:00am – 1:00pm EST

Location: 2160 Dunwin Drive, Unit 4, Epilepsy South Central Office,  
Mississauga, ON L5L 5M8

\*RSVP: **Wednesday, June 21, 2017** to [info@dravet.ca](mailto:info@dravet.ca) or [evite invitation](#)

\*Indicate if you are attending **in person** OR by **teleconference** (phone number to be provided to those who have RSVP'd) OR Let Your Voice Be Heard by submitting your thoughts and suggestions on the form provided as to how we can best serve you.

<http://bit.ly/2ssa8rM>

**\*All attendees** please include your full name, full mailing address and email to register as a voting member.

For those registered voters not in attendance or not on the teleconference call, a “vote by proxy” form will be sent on Thursday, June 22 and must be completed, signed and returned by Friday, June 23, 2017.

### AGENDA

1. Call to order and Attendance (5 minutes) - Guida
2. Welcome and Overview (15 minutes) – Guida
  - a. Organizational Structure of dravetCANADA; Rebranding
  - b. Research Grant Award updates – open call for proposals, letters of intent
  - c. Treasurer’s Report
3. Overview of dravetCANADA initiatives: (15 minutes) – Guida and Patti
  - a. Fundraising events – Walk for the Kids - September 30,2017; Constance Bay, Ontario and Cambridge, Ontario
  - b. Redesign dravetCANADA Website
  - c. Dravet Day event - proposal

- d. North American Consensus Paper – brochure proposal
- e. Diagnosing Rare Epilepsies project – proposal
- f. Patient Registry – proposal

4. Overview of dravetCANADA potential committees\*\*: (15 minutes) – Guida and Patti

- a. Financial committee
- b. Fundraising committee
- c. Events committee
- d. Research library / media committee
- e. Educational brochures committee for school and clinics
- f. Information Technology committee – website and social media
- g. Marketing committee – newsletter, e-blasts, social media, advertising

\*\*Volunteers for any of these committees will be taken from the floor or at a later date\*\*

5. Let Your Voice Be Heard

If you wish to be added to this agenda item to share your thoughts, suggestions or concerns, a written outline of your discussion item(s) must be submitted on the form <http://bit.ly/2ssa8rM> by Wednesday June 21<sup>st</sup>.

→ Each participant will be assigned up to 10 minutes to present their discussion item(s) depending on how many submissions are put forth and / or overlapping items.

6. Election of Officers (15 minutes) – Guida and Patti

- a. Review of submitted applications for all Board positions
- b. Voting by secret ballot

\*Note: no nominations from the floor will be taken. However, if Board positions are not filled by the election process then the Board is able to recruit individuals to fill positions, as needed. (Article 2.3: Selection of Board Members)

7. **Other items, questions or concerns**

8. **Adjournment**